



MINUTES of the HALWIN LGC MEETING

Tuesday 12th September 2023 5.30pm

| Item | Subject | Action | |
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| | <p>Governors present: (V = virtual attendance)</p> <p>Ross Durkin, Chair (RD) Loveday Jenkin (LJ) Vicky Tamblin, Staff governor (VT)</p> <p><i>Also present:</i> Pat Nicholas, Governance Professional Alex Carr, Head of School</p> | <p>1. Apologies:</p> <p>Cath Ashenden (CA) Kip Jeffrey (KJ)</p> <p>Alice Cummins (AC) – absent</p> | |
| 2 | Conflicts of Interest | | |
| 2.1 | Staff governors declared an interest as paid members of staff. New forms were circulated for completion by the governors present. | | |
| 3 | Approval of minutes from the last meeting 18.7.23 | | |
| 3.1 | The minutes of the meeting held on Tuesday 18th July 2023 were agreed as an accurate record and signed by the Chair. | | |
| 4 | Matters arising | | |
| 4.1 | <p>Q: What are the staffing changes for this term?</p> <p>A: AC explained the current staff structure for the meeting. TA support is provided for the classes as required.</p> | | |
| 5 | OFSTED 13th and 14th September | | |
| 5.1 | Considering the Ofsted call earlier in the day, the LGC meeting will focus on this one agenda item. | | |
| 5.2 | <p>Governors expressed concern about the timing of the inspection, but AC reassured the meeting that the school is a good place, and the outcome will give the school a clear direction for the future.</p> <p>RD and LJ will attend for the second day of the inspection along with the Trustees. TL will email the SEF to RD for his information. Governors were invited to the feedback from the inspectors at 5.15pm on the second day.</p> <p>Q: What actions have been achieved from the previous Ofsted report? A: The focus on reading has been strengthened by the implementation and use of Read, Write, Inc (RWI) which is now embedded across the school. External monitoring by RWI representatives has also been very positive. AC has not had her chance to complete a learning walk, but Justine Hocking had carried out a visit earlier in the year.</p> <p>Q: Is there easy access to RWI reports? A: Access is limited for governors, but the SLT has full access.</p> | | |

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| | <p>The curriculum was another action from the last inspection, Schemes have been purchased and integrated into the overall programme e.g., 'Kapow' and 'The Write Stuff'. This was a recent change, so is still a work in progress, but Crofty's school improvement team has supported the changes to help with rapid progress. AC also credited the expertise from within the Trust.</p> <p>Subject leadership was another focus; again, there has been lots of support from the Trust, especially through engaging SLT in similar conversations to those that could be expected with an Ofsted inspector.</p> <p>Q: How will the school know that the RAP (rapid action plan) is working? A: The RAP has weekly milestones and progress is monitored by the SIP.</p> <p>Q: How is the progress on the RAP? A: Good overall, however attendance is not quite where it should be. AC plans to identify early, those families where PA (persistent absence i.e., below 90%) has been an issue, and get to know the details. Happily, some of those families are at 100% so far. AC informed the meeting of the importance of working with families on regular attendance.</p> <p>The Ofsted 'deep dive' will be in Art, and the school must ensure consistency and evidence in the books, and make sure that the teaching and learning principles are consistent. The behaviour policy is also in the RAP and has been shared with staff and waits for feedback. The lead inspector has been made aware that it awaits governor input.</p> <p>Governors were reminded of the importance of safeguarding, and ensuring a culture of safeguarding is evident to all visitors at all times.</p> <p>Q: Parent view? A: The link to the survey has gone out to parents and staff.</p> <p>Q: Are any key policies that school needs on the website? A: The safeguarding policy is the main one. Others have been updated and added to the website, e.g., anti bullying. AC has worked on updates to the website and is happy with the results.</p> | |
| 6 | Governors impact on the pupils | |
| 6.1 | <ul style="list-style-type: none"> ● Monitoring staff wellbeing by keeping in touch regularly with the staff and headteacher. ● Improving skills and knowledge by attending relevant training. ● Strengthening and securing the LGB by ongoing recruitment of new governors. ● Ensuring effectiveness through regular monitoring and taking part in school events. ● Ensuring effectiveness by active involvement in the Ofsted inspection. | |
| | <p>Dates of next meetings: Tuesday 7th November 2023 at 5.30pm Tuesday 16th January 2024 at 5.30pm Tuesday 5th March 2024 at 5.30pm Tuesday 7th May 2024 at 5.30pm Tuesday 25th June 2024 at 5.30pm</p> | |

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| | Meeting finished at 6.25pm. | |